

## MINUTES

### Portal Rescue Inc. Board Meeting

Monday, October 6, 2014

6:30 pm in Portal Rescue Classroom

**All community members and active Portal Rescue members are encouraged to attend**

- 1.0 **Call to Order** at 6:30 by President Jerry Racicot. Harold Farmer not present.
- 2.0 **Adoption of Agenda** with change of Communications, RCO updates from new business to old business. Motion by Jackie Lewis, seconded by Bill Wilbur. Passed.
- 3.0 **Acceptance of minutes** of July 16, 2014, Board meeting as recorded. Motion by Bill Wilbur, seconded by Rick Beno. Passed.

#### 4.0 Reports

##### 4.1 President: Jerry Racicot

Community members have been asking why we don't respond to all calls. Chiefs are developing an action plan to avoid missed calls. We need more volunteer EMTs and firefighters so we can try to make sure someone is available when a call comes in.

##### 4.2 Treasurer's Report: Rick Beno

Year to date income is \$20,473. The donation drive has just begun and has already brought in \$3,794. **Year to date expenses are \$30,605.** Vehicle operations and insurance account for the majority of the \$3,457.59 September expenses.

A \$25,000 CD matured and has been placed in the checking account for now. CDs and savings accounts are paying minimal interest but options are being looked into.

##### 4.3 Fire Chief: David Newton

Since July 16th

Operations: none.

Training: Training in July was poorly attended. Training in August was well attended. Training on Sept 20th was cancelled because many (including myself) could not get out.

Vehicles: Tender 7 got a new battery. Brush 5 had the parking brake fixed – thanks to Lee Dyal and Lance Shultis. White Brush 6 is still drivable. 300 gallons of diesel was delivered on Oct 1 at a cost of \$1167 (\$3.89/gal)

Grants: Our VFA grant has ended and I have applied for reimbursement of \$1097.

FCC License: Was granted on July 21st and expires in August 2024.

It is my intent to add all the firefighters to the Firebar phone list and I will be contacting each of them to arrange that.

##### 4.4 EMS Chief: Jackie Lewis

There have been 7 EMT calls since last Board meeting.

Training: 3 EMTs attended the August meeting and 7 attended the September meeting.

Jerry Racicot and Jackie Lewis certified for King Airway intubation. All EMTs need to attend an airway lab in order to recertify now. Information has been sent to all EMTs about three more airway labs that are being offered in the next two months.

Calendar: October 18<sup>th</sup> is our next EMT meeting. We will review standing orders.

October 23<sup>rd</sup> – San Simon School Bus Evacuation Drill. Currently, Joe Meenach and Jackie Lewis will attend. We need more members to attend. Noon to 2:30pm.

October 25<sup>th</sup> – Oktoberfest. We will try to have Rescue 4 there with at least 1 EMT. Many of the EMTs are already involved in the activities with Sew What.

November 19<sup>th</sup> – Chiefs' meeting and Thanksgiving lunch. All EMTs, firefighters and Board members are encouraged to assist and attend. If you can help cook, set up or clean up please contact Chris Wilbur at 558-5858.

## **5 Old Business:**

### **5.3 Communications, RCO updates.**

Radio Communication Operator (RCO) handbooks were given to Jerry Racicot and David Schurian (all other Board members present have one). Susanne will be asked to coordinate a training session. Bill Wilbur is going to verify phone numbers in the additional resources pages. We will update handbooks prior to the training. New RCOs are needed. If you would like to participate please contact David Newton at 558-1155 or Jackie Lewis at 558-2287.

### **6.0 New Business**

#### **6.1 Deposit of Portal Rescue funds into CD at new bank.**

An internet bank was located that would accept business accounts. A \$25,000 minimum is required to purchase a 5 year CD with a 2.3% interest rate. Board members discussed the risks and determined that this was not an acceptable option. The motion is tabled and will be brought forth if another option comes available.

#### **6.2 Appointment of new person to handle Portal Rescue contracts.**

Tabled

### **7.0 For the Good of the Order**

The 2015 calendar Women of Portal, Rodeo and Paradise is available for purchase. Vicki will have copies for sale at Oktoberfest. All proceeds go to Portal Rescue. Thank you, Rick and Vicki Beno for working on this project.

Alice Newton's photo book of the Chiricahuas will also be available to purchase at Oktoberfest. All proceeds go to Portal Rescue and are earmarked for Wilderness EMT Training. Thank you, Alice.

JoAnn Julian will be at Oktoberfest with documents and the computer to update the locator book.

**8.0 Motion to adjourn** by David Schurian, seconded by Bill Wilbur. Meeting adjourned at 7:45pm. Minutes submitted by Jackie Lewis.